



भाकृ अनुप-राष्ट्रीय डेरी अनुसंधान संस्थान (मानद विश्वविद्यालय)

ICAR-National Dairy Research Institute (Deemed University)

करनाल, हरियाणा (भारत). पिन-132001.

Karnal, Haryana (India). PIN-132001

(स्थापना अनुभाग-तीन / Establishment Section-III)

F.No.A-19/8/2026-Estt.1/-e-450529/- 1878-90

Dated: 11/8 August, 2026

OFFICE ORDER

Consequent upon his transfer vide Council's Office Order No. Admn.33-23/2017-Estt.I dated 28.07.2026, and after having been relieved of his duties from ICAR, Indian Agricultural Statistics Research (IASRI), New Delhi vide office order dated 31.07.2026, Sh. Dilip Roy, Chief Administrative Officer (SG) has joined his duties in the forenoon of 07.08.2026 at ICAR-NDRI, Karnal.

The Competent Authority, ICAR-NDRI, Karnal has also decided that he will look after the work of Cash & Bill-I,II & III, E-IV, E-V, Legal Cases, and Pension Cell and he will submit files of these sections to the Director through JD(Adm)/SR. In the absence of Sh. Dilip Roy, Chief Admn. Officer (SG). the medical/electricity/telephone, etc. bills will be counter signed by Sh. Sukhdev Singh, Admn. Officer, Purchase Section. In the absence of both these officers (i.e. Sh Dilip Roy, CAO (SG) & Sh.Sukhdev Singh, AO, JD(Admn)/SR will countersign the medical/electricity/telephone, etc. bills.

Sh. Dilip Roy, CAO (Senior Grade) will also act as Nodal Officer, CPGRAM.

This issues with the approval of the Director, ICAR-NDRI, Karnal.

Meena Kumari
(Meena Kumari) 10/8/26
Assistant Admn Officer

DISTRIBUTION:-

- 1 Sh. Dilip Roy, Chief Admn. Officer(Senior Grade) , ICAR-NDRI, Karnal.
2. The Director (Admn.), ICAR, Krishi Bhawan, New Delhi alongwith a copy of joining report of Sh. Dilip Roy, Chief Admn. Officer(SG) , ICAR-NDRI, Karnal.
3. The Director, ICAR- (IASRI), New Delhi. The LPC & Service Book in respect of Sh. Dilip Roy, Chief Admn. Officer(SG) , duly updated in all respect may please be sent to this institute at the earliest possible.
4. The Joint Director (Admn) /Sr. Registrar, ICAR-NDRI, Karnal.
- 5.. The Joint Director (Research), ICAR-NDRI, Karnal.
6. The Joint Director (Academic), ICAR-NDRI, Karnal.
7. The CAOs/SAO,/ AOs ICAR-NDRI, Karnal.
8. Sh. Sukhdev Singh, Admn. Officer, Purchase Section, ICAR-NDRI, Karnal
9. The Chief Finance & Accounts Officer, ICAR-NDRI, Karnal.
- 10 The DDO-I & DDO-II, C&B Section, ICAR-NDRI, Karnal

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- 11 The Head, SRS of ICAR-NDRI, Adugodi Post, Banalore-560030.
12. The Head, ERS of ICAR-NDRI, Kalyani Distt. Nadia, West Bengal – 741235
- 13 All Heads/In-charges of Division/Section, ICAR-NDRI, Karnal.
14. The AAO, E-V (Coord.) & Pension Cell, ICAR-NDRI, Karnal.
15. PPS to Director, ICAR-NDRI, Karnal for kind information of the Director.
- 16 PPS to Joint Director (Admn) /Sr. Registrar, ICAR-NDRI, Karnal
17. The In-charge, Computer Centre, ICAR-NDRI, Karnal for uploading the same on Institute Website as well as e-office notice board.